



Wyoming's Eligible Training Provider List (ETPL)

July 2024

What Is the Eligible Training Provider List?

- WIOA emphasizes:
 - Informed customer choice.
 - Job-driven training.
 - Provider performance.
 - Continuous improvement of the Eligible Training Provider List (ETPL).
- Training should:
 - Be within high-demand industries.
 - Result in positive outcomes and recognized credentials.
 - Be cost effective investments of public funds.
- The ETPL is required for the WIOA Title I programs.

What type of Entities can be on the ETPL?

- Institutions of higher education.
- Apprenticeship programs.
- Other public or private providers that provide training.
- Eligible providers of adult education and literacy activities under WIOA Title II.
- Local Workforce Boards.



What Types of Training can be on the ETPL?

- Occupational Skills Training
- On-the-Job Training (OJT)
- Incumbent Worker Training (IWT)
- Programs combining workplace training with related instruction
- Training Programs operated by the private sector
- Skill upgrading and retraining
- Entrepreneurial Training
- Job Readiness Training
- Adult Education and Literacy Activities
- Customized Training



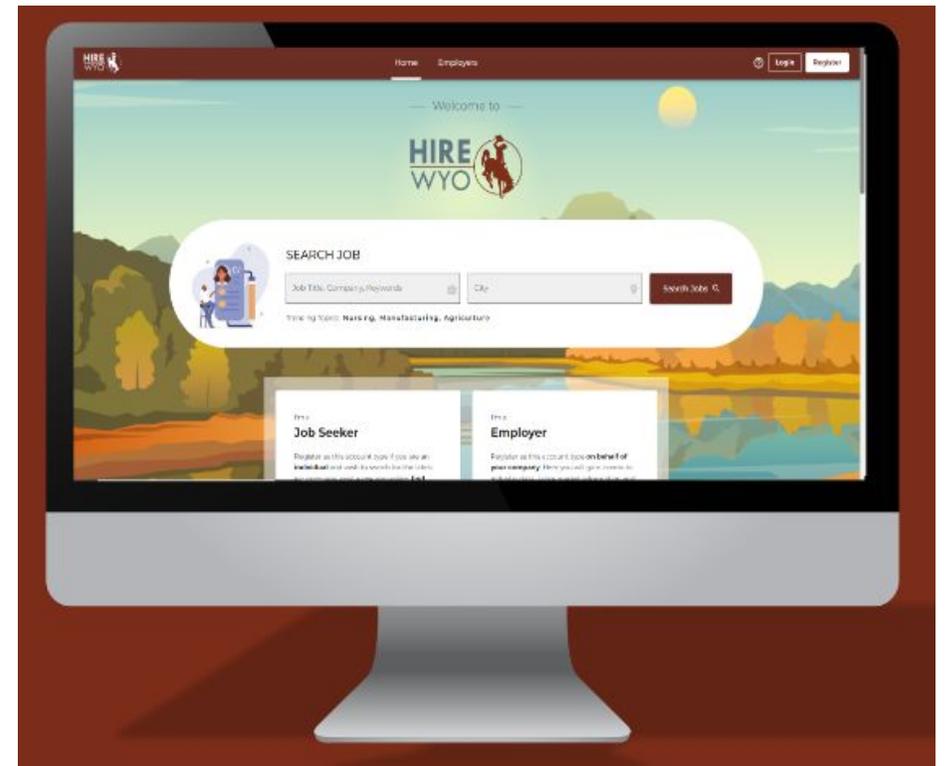
Registered Apprenticeships

- Registered Apprenticeship program sponsors that request to be on the ETPL are automatically included.
- Registered Apprenticeship programs are not subject to the same application and performance information requirements of other ETPL providers.
 - There is also no period of initial eligibility.
 - They go through vetting process through the Department of Labor.
- Registered Apprenticeship programs are verified every two years.



Where to Find the ETPL?

- The Eligible Training Provider List (ETPL) can be found on:
 - HireWYO.com
 - or the Department of Labor's trainingproviderresults.gov



What's on the ETPL?

- A description of the training.
- Length of training.
- Credits or contact hours needed for completion.
- Tuition and fees.
- Award or credential issued after completion of training.
- WIOA certification or non-credentialed training designation for each program.
- Performance information about courses and programs.

How a Provider gets added to the ETPL?

- Profile Creation
- Application submission
- Review by DWS Staff for compliance and fit
- DWS staff present the program to the WWDC Strategic Performance & Finance Committee
- Review and approval of the program by the Committee



Continuing Eligibility

- Required review every two (2) years and must:
 - Continue to be related to an in-demand occupation.
 - Submit performance-based information.
- Strategic Performance and Finance Committee reviews for approval



Provider Denials

When a program is denied, Program Managers notify the applicant and provide information on the appeal process.

Appeal Process

Appeal Submitted

First Option

Second Step

Final Option

Provider must submit a written appeal of the decision to the Program Manager.

An informal resolution discussion will occur between the Provider and Program Manager.

If the informal resolution does not work, WWDC Strategic Performance Finance Committee may review the appeal

Formal hearing takes place.

Reciprocity

DWS may enter into a reciprocal or other agreement with another state. Training in another state will only be considered for an eligible participant if:

1. Similar training is not available in Wyoming, and
2. There is employment for the participant in Wyoming upon completion of training as verified by the employer; and
3. The training provider is active and in good standing on the ETPL in the state of the provider's physical address; and
4. The training provider has completed the Initial Application Process; and
5. All other conditions for training eligibility, as identified in DWS' WIOA Manual, are met and justified.

Equal Opportunity

Training providers must agree not to discriminate against, deny benefits to, or exclude any individuals from training or employment on the basis of:

- Race
- Color
- Religion
- Sex
- National origin
- Age
- Disability
- Political affiliation or belief

Key Points

- If a program/course IS NOT on the ETPL, WIOA training funds cannot be used to pay for the training.
- If a program/course IS on the ETPL then WIOA training funds can be used.
- DWS Staff make recommendations on programs to approve or deny.
- WWDC Strategic Performance and Finance Committee makes the determination on which programs are included.
- Wyoming observes ETPL reciprocity with other states, so WIOA training funds could be used with an out-of-state training program/course.

Questions?

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